



Wyandot County Courthouse
ATTN: Building Department
109 South Sandusky Avenue
Upper Sandusky, Ohio 43351
Phone: 419-294-3837
wyandotcountybuildingdept@safebuilt.com

APPLICATION FOR COMMERCIAL BUILDING PERMIT

DATE: _____	PL. RV# _____	PERMIT # _____
LOCATION ADDRESS: _____		UNIT/FLOOR # _____
PROJECT/BUSINESS TENANT: _____		TENANT PHONE: _____
PROJECT NAME: _____		PROJECT VALUATION: \$ _____
SQ. FT. _____ (Round <u>UP</u> to nearest 10 sq. ft.)		

TYPE OF IMPROVEMENT:			
<input type="checkbox"/> NEW BLDG	<input type="checkbox"/> REPAIR	<input type="checkbox"/> ADDITION	<input type="checkbox"/> SIDING
<input type="checkbox"/> ALTER/REMODEL	<input type="checkbox"/> EXISTING	<input type="checkbox"/> POLE BLDG	<input type="checkbox"/> REROOF
<input type="checkbox"/> OTHER	<input type="checkbox"/> SIGNAGE		
DETAILED DESCRIPTION OF WORK: _____			

CONTRACTOR: _____	EMAIL: _____
ADDRESS: _____	PHONE: _____
CITY: _____	STATE: _____ ZIP: _____
PROPERTY OWNER: _____ PHONE: _____	
ADDRESS: _____	EMAIL: _____
CITY: _____	STATE: _____ ZIP: _____
TENANT NAME: _____ TENANT PHONE: _____	

FEES OWED: The office will determine fee totals. (See fee schedule for reference) Please contact us with any questions.		
<input type="checkbox"/> Check		
<input type="checkbox"/> Cash		
<input type="checkbox"/> Credit Card		
Do not send payment with initial submittal.		
SIGNATURE: _____ Applicant, Agent, Owner		
		TOTAL

The applicant, agent, owner of this property and the undersigned is (1) responsible to verify all property lines, (2) responsible for making arrangements for all inspections. **CALL BEFORE YOU DIG – OUPS – 1-800-362-2764**