



Wyandot County Courthouse
 ATTN: Building Department
 109 South Sandusky Avenue
 Upper Sandusky, Ohio 43351
 Phone: 419-294-3837
 wyandotcountybuildingdept@safebuilt.com

APPLICATION FOR COMMERCIAL BUILDING PERMIT

DATE: _____	PL. RV# _____	PERMIT # _____
-------------	---------------	----------------

LOCATION ADDRESS: _____		UNIT/FLOOR # _____
PROJECT/BUSINESS TENANT: _____		TENANT PHONE: _____
PROJECT NAME: _____	PROJECT VALUATION: \$ _____	
SQ. FT. _____ (Round <u>UP</u> to nearest 10 sq. ft.)		

TYPE OF IMPROVEMENT:			
<input type="checkbox"/> NEW BLDG	<input type="checkbox"/> REPAIR	<input type="checkbox"/> ADDITION	<input type="checkbox"/> SIDING
<input type="checkbox"/> ALTER/REMODEL	<input type="checkbox"/> EXISTING	<input type="checkbox"/> POLE BLDG	<input type="checkbox"/> REROOF
<input type="checkbox"/> OTHER	<input type="checkbox"/> SIGNAGE		

DETAILED DESCRIPTION OF WORK: _____ _____ _____

CONTRACTOR: _____	EMAIL: _____
ADDRESS: _____	PHONE: _____
CITY: _____	STATE: _____ ZIP: _____

PROPERTY OWNER: _____	PHONE: _____
ADDRESS: _____	EMAIL: _____
CITY: _____	STATE: _____ ZIP: _____
TENANT NAME: _____	TENANT PHONE: _____

FEES OWED:		
The office will determine fee totals. (See fee schedule for reference) Please contact us with any questions.		
<input type="checkbox"/> Check		
<input type="checkbox"/> Cash		
<input type="checkbox"/> Credit Card		
Do not send payment with initial submittal.		
SIGNATURE: _____ Applicant, Agent, Owner		
	TOTAL	\$

The applicant, agent, owner of this property and the undersigned is (1) responsible to verify all property lines, (2) responsible for making arrangements for all inspections. **CALL BEFORE YOU DIG – OUPS – 1-800-362-2764**